



Professional Drawing and Painting Course

English translation of the published Italian course information

European qualification level IV

Technician in the conception, drawing and design of artistic craft products

600 hours | 25 students expected

Information and recognition

Training agency: Florence Classical Arts Academy S.r.l, Via delle Panche 140. Telephone: 0550167438. Email: info@artac.org. Website: www.artac.org. Office hours: Monday to Friday, 10:00-16:00.

Florence Classical Arts Academy S.r.l, regional accreditation no. OF0196, organises this course under the recognition granted by the Florence UTR (Regional Territorial Office), pursuant to Regional Law no. 32/02, Article 17, paragraph 2, by Executive Decree no. 14018 of 11 September 2018.

Course objectives

Create drawings of artistic craft objects using different graphic techniques according to creative requirements, whether personal or client-led, and design prototypes for artistic craft products, unique objects or collections, using traditional and/or innovative techniques.

Potential career opportunities

Work as an independent professional or employee in galleries, museums, artistic craft workshops and local authorities in the cultural heritage sector, or continue studies related to visual arts, fashion, communication, filmmaking, comics, the restoration of paintings and fine furniture, and other related fields.

Training programme structure

Classroom/laboratory training: 390 hours. Work placement: 180 hours. The page states a total of 600 hours, distributed over a multi-year teaching calendar.

Teaching calendar: to be determined.

Course start: to be determined.

Translation note: Historical dates, fees and legislative references are retained as published. The curriculum table lists 570 training hours plus 30 hours of non-training activities, giving 600 hours overall. This document translates the course content, including the table embedded as an image; general website navigation is omitted. It is not a certified translation.



Curriculum

Unit code	Title	Hours
UF001	Characteristics and colours of artistic craft products	50
UF002	Fundamentals of the technology, chemistry and physics of materials	50
UF003	History of traditional and innovative techniques and materials	50
UF004	Materials technology	20
UF005	Computer systems and software for 2D and 3D modelling	60
UF006	Freehand drawing techniques: creating sketches and preliminary studies	60
UF007	Constructive drawing and the aesthetics of artistic craft products	50
UF008	History of design, art and craft products	50
UF009	Work placement	180
Total training hours		570

C.3.1 Summary of non-training activities (if required or planned)

Unit code	Activity	Hours
ANF001	Initial orientation	2
ANF002	Ongoing support	16
ANF003	Exit support	12
Total		30



Minimum entry requirements and verification

An upper-secondary education qualification or at least three years of work experience in the relevant professional activity is required. Foreign students must be resident or domiciled in Italy; students from non-European countries must present a valid residence permit.

Training is conducted mainly in English. However, in compliance with the applicable regulations, foreign participants must have sufficient Italian to follow the courses and take the final examinations: at least level B1 of the Common European Framework of Reference for Languages. Those without this proficiency may be admitted only after completing an Italian-language learning programme.

An interpreter will be present throughout the final examination session to ensure that the assessments are conducted properly.

Training venue

Florence Classical Arts Academy S.r.l., Via delle Panche 140/A, Florence (FI).

Credit recognition procedures

Entry requirements are verified through documentary evidence. If applications exceed the expected number of students, candidates will be selected through a review of their CV and a motivational interview.

Final assessments and procedures

Structure of interim and final assessments

Assessment types include interim assessments, practical simulation tests, an interview and, where applicable, objective tests. Their characteristics are described below.

a) Interim assessments: Multiple-choice tests and technical-practical assessments. The scores achieved in each interim assessment contribute to each candidate's admission score for the final examination.

b) Final assessment: The final examination comprises three assessments covering the knowledge and skills of the Areas of Activity (ADA) making up occupational profile 474: one written assessment consisting of a closed-ended, multiple-choice questionnaire; one technical-practical assessment; and one individual interview.

The final examination is designed to assess all the skills and knowledge associated with every Area of Activity/Competency Unit (ADA/UC) within the occupational profile, verifying the competencies needed for the performance requirements specified in the Areas of Activity.

The assessments will use a matrix that maps each assessment element unambiguously to the relevant Areas of Activity. This enables certificates of competence for individual Competency Units to be issued if a candidate does not pass the examination.



Assessment purposes and objectives

Interim assessments establish whether students have achieved the learning objectives of the Training Units (UF) within the programme. Monitoring these assessments also allows interim learning objectives to be compared with students' results, providing an overview of the competencies acquired during the course.

Based on the learning outcomes demonstrated in interim assessments, a student who leaves the programme may receive a Statement of Learning Outcomes covering the objectives achieved up to the time of withdrawal.

Passing the final assessment is required to obtain the professional qualification. Its purpose is to establish that candidates possess all the skills and knowledge needed to perform the activities specified in the Areas of Activity for the relevant occupational profile, and have achieved the minimum competencies needed across all those areas.

How each assessment is conducted

Interim assessments take place at the end of the Training Units making up the programme. The professional qualification examination takes place over two days, unless the Region specifies otherwise, and includes one written assessment, one technical-practical assessment and one individual interview.

The technical-practical assessment takes place on the first day; the written assessment and individual interviews take place on the second. Both the overall examination structure and the individual assessments, prepared by the teachers together with the learning assessor, will be shared and agreed with the examining commission.

Assessment duration

Interim objective tests take place at the end of each Training Unit and last one hour. Teachers use technical-practical assessments as an integral and substantive part of their teaching. Each teacher will involve students in at least one technical-practical assessment during their teaching cycle. These assessments therefore serve both an evaluation function and a teaching-method function.

Maximum score and minimum certification threshold

In accordance with Regional Government Resolution DGR 532/2009 and subsequent amendments, interim assessment results (objective tests, technical-practical assessments and work placement evaluation) may account for no more than 30% of the overall final examination assessment. The minimum score for admission to the examination is 60/100.

The minimum final examination score required for the qualification is 60/100; the maximum possible score is 100/100.

Weight of each final assessment: Technical-practical assessment: 70%; written assessment: 20%; interview: 10%.

Final certification

Professional qualification at European qualification level IV.



Individual course fee

€25,800, including registration of €950, attendance on the course described above, VAT, interim assessments and final examinations of €180. Individual teaching materials are not included.

Payment methods

Students may pay by bank transfer, cheque or POS payment terminal.

Withdrawal and refunds

1. Refunds. The policy governing the refund of amounts paid by students is structured as follows.

1.1 Right of withdrawal. Pursuant to Legislative Decree 185 of 22 May 1999 implementing Directive D97/7/EC, the student may withdraw from the contract within ten working days of signing it by sending Florence Classical Arts Academy S.r.l a registered letter with acknowledgement of receipt, a fax or a certified email (PEC). The request may also be delivered by hand to the administrative office.

If withdrawal occurs within this period for any reason, including a change of mind, the student is entitled to a full refund of the amount paid. Under the service agreement, a partial refund is also available after signing the contract if a student who legally requires permission to reside in Italy is not granted that permission.

In this case, evidence of refusal by the authorities is required. All amounts paid will be refunded except the initial registration fee of €950. This registration fee remains valid as a credit for the following 12 months and may be used for a subsequent enrolment no later than the following academic year.

1.2 No places available. All amounts paid will be refunded if no places remain on the chosen course.

1.3 Course cancellation. All amounts paid will be refunded if the course is cancelled. Alternatively, the student may choose another course in which they are equally interested. The source states that the chosen course should have the same cost as the original; if the cost is higher, the lower course price is retained.

Withdrawal following revocation of recognition

If recognition is revoked by the UTR, the participant may withdraw from the contract and obtain a refund of the amount paid (DGR 1295/2016).



Enrolment

Completed applications, using the designated forms, must be submitted to the office of the training agency Florence Classical Arts Academy S.r.l, Via delle Panche 140, Monday to Friday, 10:00-16:00

Application forms are available at the training agency's address above or on www.artac.org.

Applications may be delivered by hand or sent by post, email (info@artac.org) or fax (055366144), accompanied by a photocopy of an identity document. Anyone sending an application by post or fax is responsible for ensuring it reaches Florence Classical Arts Academy S.r.l by the deadline stated above. The postmark is not accepted as proof of timely submission.

The enrolment deadline is deemed extended until the expected number of students is reached. The agency reserves the right not to start the course if the minimum number of students is not reached.

Admission and selection

No candidate selection is planned. The documents to attach to the application are: an identity document, Italian tax code, and an upper-secondary education qualification or evidence of at least three years' work experience in the relevant professional activity. If the number of applications exceeds the expected number of students, candidates will be selected through a review of their CV and a motivational interview.

Communications

All enrolled students will receive timely email notifications concerning the training activities.

Accessibility

The Academy can be accessed by car and on foot. One of the parking spaces reserved for users is designated for people with reduced mobility and has appropriate signage. For users without a car, the single entrance can be reached via two pathways, both accessible on foot and by wheelchair.

Information and contact details

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Website contact section: admissions@artac.org | +39 331 817 2804.

Linked resources on the page: IQNet certificate ([iqnet \(4\).pdf](#)); Quality Policy; Enrolment Application; Recognised Course Publicity Notice; Quality Charter. The linked documents are separate resources and are not reproduced in this translation.

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